

**REPORT OF THE AUDIT OF THE  
MCCRACKEN COUNTY  
SHERIFF**

**For The Year Ended  
December 31, 2002**



**CRIT LUALLEN  
AUDITOR OF PUBLIC ACCOUNTS  
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CRIT LUALLEN  
AUDITOR OF PUBLIC ACCOUNTS

To the People of Kentucky  
Honorable Ernie Fletcher, Governor  
Robbie Rudolph, Secretary  
Finance and Administration Cabinet  
Honorable Danny Orazine, McCracken County Judge/Executive  
Honorable Frank G. Augustus, McCracken County Sheriff  
Members of the McCracken County Fiscal Court

The enclosed report prepared by Berger & Company CPA, PSC, Certified Public Accountants, presents the statement of receipts, disbursements, and excess fees of the Sheriff of McCracken County, Kentucky, for the year ended December 31, 2002.

We engaged Berger & Company CPA, PSC to perform the financial audit of this statement. We worked closely with the firm during our report review process; Berger & Company CPA, PSC evaluated the McCracken County Sheriff's internal controls and compliance with applicable laws and regulations.

Respectfully submitted,

A handwritten signature in cursive script, reading "Crit Luallen".

Crit Luallen  
Auditor of Public Accounts

Enclosure







**REPORT OF THE AUDIT OF THE  
MCCRACKEN COUNTY  
SHERIFF**

**For The Year Ended  
December 31, 2002**



## **EXECUTIVE SUMMARY**

### **AUDIT EXAMINATION OF THE MCCRACKEN COUNTY SHERIFF**

**For The Year Ended  
December 31, 2002**

Berger & Company CPA, PSC, has completed the McCracken County Sheriff's audit for the year ended December 31, 2002. We have issued an unqualified opinion on the financial statement taken as a whole. Based upon the audit work performed, the financial statement is presented fairly in all material respects.

#### **Financial Condition:**

Excess fees decreased by \$324,886 from the prior calendar year, resulting in excess fees of \$1,171,827 as of December 31, 2002. Revenues decreased by \$323,269 from the prior year and disbursements increased by \$1,617.

#### **Deposits:**

The Sheriff's deposits were insured and collateralized by bank securities or bonds.

#### **Financial Notes:**

##### Grants

During calendar year 2002, the sheriff received proceeds from two federal grants and one state grant. The federal grant proceeds were \$8,209 from the Traffic Alcohol Program and \$2,464 from the Drug Awareness and Resistance Fund. The state grant proceeds were \$6,081 for the Methamphetamine Grant.

##### Kentucky Law Enforcement Incentive Program

The McCracken County Sheriff is involved in the Kentucky Law Enforcement Incentive Program administered by the Department of Justice. This program is designed to encourage officers to become more adequately trained. During 2002, the McCracken County Sheriff received \$113,194 under this program.





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To the People of Kentucky

Honorable Ernie Fletcher, Governor

Robbie Rudolph, Secretary

Finance and Administration Cabinet

Honorable Danny Orazine, McCracken County Judge/Executive

Honorable Frank G. Augustus, McCracken County Sheriff

Members of the McCracken County Fiscal Court

Independent Auditor's Report

We have audited the accompanying statement of receipts, disbursements, and excess fees of the County Sheriff of McCracken County, Kentucky, for the year ended December 31, 2002. This financial statement is the responsibility of the County Sheriff. Our responsibility is to express an opinion on this financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, and the Audit Guide for County Fee Officials issued by the Auditor of Public Accounts, Commonwealth of Kentucky. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

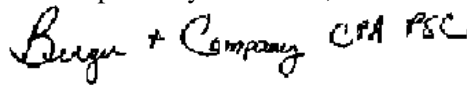
As described in Note 1, the County Sheriff's office prepares the financial statement on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and laws of Kentucky, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the receipts, disbursements, and excess fees of the County Sheriff for the year ended December 31, 2002, in conformity with the modified cash basis of accounting.

To the People of Kentucky  
Honorable Ernie Fletcher, Governor  
Robbie Rudolph, Secretary  
Finance and Administration Cabinet  
Honorable Danny Orazine, County Judge/Executive  
Honorable Frank G. Augustus, McCracken County Sheriff  
Members of the McCracken County Fiscal Court

In accordance with Government Auditing Standards, we have also issued a report dated July 31, 2003, on our consideration of the County Sheriff's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Respectfully submitted,

A handwritten signature in black ink that reads "Berger & Company CPA PSC". The signature is written in a cursive, flowing style.

Berger & Company CPA, PSC

Audit fieldwork completed -  
July 31, 2003

MCCRACKEN COUNTY  
FRANK G. AUGUSTUS, COUNTY SHERIFF  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND EXCESS FEES

For The Year Ended December 31, 2002

Receipts

Federal Grants:

Traffic Alcohol Program Grant	\$ 8,209	
DARE Grant	<u>2,464</u>	\$ 10,673

State Grants:

Metamphetamine Grant	\$ 6,081	
Kentucky Law Enforcement Foundation Program Fund	<u>113,193</u>	119,274

State Fees For Services:

Finance and Administration Cabinet	\$ 25,987	
Cabinet For Human Resources	<u>11,657</u>	37,644

Circuit Court Clerk:

Sheriff Security Service	\$ 38,903	
Fines and Fees Collected	6,630	
Court Ordered Payments	<u>520</u>	46,053

Fiscal Court

80,047

County Clerk - Delinquent Taxes

6,501

Commission On Taxes Collected

710,576

Fees Collected For Services:

Auto Inspections	\$ 38,087	
Accident and Police Reports	634	
Serving Papers	84,988	
Carrying Concealed Deadly Weapon Permits	<u>12,060</u>	135,769

Other:

Sheriff Fees	\$ 8,445	
Executions and Sales	30,425	
10% Add-On Fees and Advertising Costs	<u>75,579</u>	114,449

The accompanying notes are an integral part of this financial statement.

MCCRACKEN COUNTY  
FRANK G. AUGUSTUS, COUNTY SHERIFF  
STATEMENT OF RECEIPTS, DISBURSEMENTS, AND EXCESS FEES  
For The Year Ended December 31, 2002  
(Continued)

Receipts (Continued)

Interest Earned	<u>9,732</u>
Total Receipts	\$ 1,270,718

Disbursements

Operating Disbursements:

Contracted Services-	
Advertising	\$ 240
Materials and Supplies-	
Office Materials and Supplies	232
Other Charges-	
Sheriff Sales	1,248
Storage	1,526
Refunds	355
Printing	361
Carrying Concealed Deadly Weapon Permits	8,550
Executions	2,321
Miscellaneous	<u>4,011</u>

Total Disbursements	<u>\$ 18,844</u>
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Net Receipts	\$ 1,251,874
Less: Statutory Maximum	<u>80,047</u>

Excess Fees Due County	\$ 1,171,827
Payments to County Treasurer - Monthly	<u>1,115,298</u>

Balance Due at Completion of Audit	<u><u>\$ 56,529</u></u>
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The accompanying notes are an integral part of this financial statement.

MCCRACKEN COUNTY  
NOTES TO FINANCIAL STATEMENT

December 31, 2002

Note 1. Summary of Significant Accounting Policies

A. Fund Accounting

A fee official uses a fund to report on the results of operations. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fee official uses a fund for fees to account for activities for which the government desires periodic determination of the excess of receipts over disbursements to facilitate management control, accountability, and compliance with laws.

B. Basis of Accounting

The financial statement has been prepared on a modified cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Under this basis of accounting, certain receipts and certain expenditures are recognized as a result of accrual at December 31, 2002.

The measurement focus of a fee official is upon excess fees. Remittance of excess fees is due to the County Treasurer in the subsequent year.

C. Fee Pooling

The McCracken County Fiscal Court approved a fee pooling system for the McCracken County Sheriff. Under the fee pooling system, revenues net of direct expenses of the County Sheriff's Office are paid to the McCracken County Treasurer in the subsequent month. Therefore, the County pays almost all of the expenses of the McCracken County Sheriff's Office.

D. Cash and Investments

At the direction of the fiscal court, KRS 66.480 authorizes the County Sheriff's office to invest in the following, including but not limited to, obligations of the United States and of its agencies and instrumentalities, obligations and contracts for future delivery or purchase of obligations backed by the full faith and credit of the United States, obligations of any corporation of the United States government, bonds or certificates of indebtedness of this state, and certificates of deposit issued by or other interest-bearing accounts of any bank or savings and loan institution which are insured by the Federal Deposit Insurance Corporation (FDIC) or which are collateralized, to the extent uninsured, by any obligation permitted by KRS 41.240(4).

MCCRACKEN COUNTY  
NOTES TO FINANCIAL STATEMENT  
December 31, 2002  
(Continued)

Note 2. Employee Retirement System

The county officials and employees have elected to participate in the County Employees Retirement System (CERS), pursuant to KRS 78.530 administered by the Board of Trustees of the Kentucky Retirement Systems. This is a multiple-employer public retirement system that covers all eligible full-time employees. Benefit contributions and provisions are established by statute. Nonhazardous covered employees are required to contribute 5.0 percent of their salary to the plan. The county's contribution rate for nonhazardous employees was 6.41 percent for the first six months of the year and 6.34 percent for the last six months of the year.

Benefits fully vest on reaching five years of service for nonhazardous employees. Aspects of benefits for nonhazardous employees include retirement after 27 years of service or age 65.

Historical trend information pertaining to CERS' progress in accumulating sufficient assets to pay benefits when due is present in the Kentucky Retirement Systems' annual financial report which is a matter of public record.

Note 3. Deposits

The Sheriff maintained deposits of public funds with depository institutions insured by the Federal Deposit Insurance Corporation (FDIC). According to KRS 66.480(1)(d) and KRS 41.240(4), the depository institution should pledge or provide sufficient collateral which, together with FDIC insurance, equals or exceeds the amount of public funds on deposit at all times. In order to be valid against the FDIC in the event of failure or insolvency of the depository institution, this pledge or provision of collateral should be evidenced by an agreement between the Sheriff and the depository institution, signed by both parties, that is (a) in writing, (b) approved by the board of directors of the depository institution or its loan committee, and (c) an official record of the depository institution. These requirements were met, and as of December 31, 2002, the Sheriff's deposits were fully insured or collateralized at a 100% level with collateral of either pledged securities held by the Sheriff's agent in the Sheriff's name, or provided surety bond which named the Sheriff as beneficiary/obligee on the bond.

Note 4. Grants

During calendar year 2002, the sheriff received proceeds from two federal grants and one state grant. The federal grant proceeds were \$8,209 from the Traffic Alcohol Program and \$2,464 from the Drug Awareness and Resistance Fund. The state grant proceeds were \$6,081 for the Methamphetamine Grant.

Note 5. Kentucky Law Enforcement Incentive Program

The McCracken County Sheriff is involved in the Kentucky Law Enforcement Incentive Program administered by the Department of Justice. This program is designed to encourage officers to become more adequately trained. During 2002, the McCracken County Sheriff received \$113,194 under this program.



MCCRACKEN COUNTY  
NOTES TO FINANCIAL STATEMENT  
December 31, 2002  
(Continued)

Note 6. Drug Enforcement Fund

The McCracken County Sheriff has custody of a bank account that contains the Drug Fund and Drug Awareness and Resistance Fund. This account is funded by donations and court ordered forfeitures and contributions. The funds are used to pay for various enforcement operations, equipment and education. As of January 1, 2002, the account was \$57,143; during the year funds were received in the amount of \$18,428 and funds were disbursed in the amount of \$18,884, leaving a balance of \$56,687 as of December 31, 2002.

Note 7. Excess Fees

Additional excess fees of \$56,529 are due to additional receipts from the 2001 tax audit; \$595 commissions, \$362 interest, \$6,810 advertising, and \$49,461 of add-on fees less \$699 of bank charges.

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REPORT ON COMPLIANCE  
AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF THE FINANCIAL STATEMENT  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS





To the People of Kentucky

Honorable Ernie Fletcher, Governor

Robbie Rudolph, Secretary

Finance and Administration Cabinet

Honorable Danny Orazine, McCracken County Judge/Executive

Honorable Frank G. Augustus, McCracken County Sheriff

Members of the McCracken County Fiscal Court

Report On Compliance And On Internal Control  
Over Financial Reporting Based On An Audit Of The Financial  
Statement Performed In Accordance With Government Auditing Standards

We have audited the statement of receipts, disbursements, and excess fees of the McCracken County Sheriff for the year ended December 31, 2002, and have issued our report thereon dated July 31, 2003. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the McCracken County Sheriff's financial statement for the year ended December 31, 2002, is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

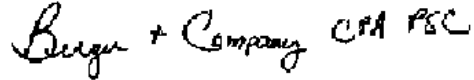
Internal Control Over Financial Reporting

In planning and performing our audit, we considered the McCracken County Sheriff's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statement being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Report On Compliance And On Internal Control  
Over Financial Reporting Based On An Audit Of The Financial  
Statement Performed In Accordance With Government Auditing Standards  
(Continued)

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than the specified party.

Respectfully submitted,

A handwritten signature in black ink that reads "Berger & Company CPA PSC". The signature is written in a cursive, flowing style.

Berger & Company CPA, PSC

Audit fieldwork completed -  
July 31, 2003

